

Credit Application Form

COMPANY DETAILS		
Company Name: _	Telephone:	
Trading Name: _		
Trading Address: -		
-	r ostobie.	
REGISTERED ADDRES		
	Telephone:	
Postcode:		
AUTHORISED PERSONI	EL	
Operations Contact :	Contact No	
oporationo domaot.		
Accounts Contact:	Contact No	
TRADE REFERENCES		
Name:	Name:	
Address:	Address:	
Postcode:		
	Postcode:	
Telephone:	Telephone:	
BANK REFERENCE		
Bank Name:	Contact:	
Address:	Phone No:	
Postcode:		
CREDIT DETAILS		
Credit Limit Required:	E Expected Weekly Spend :£	
PAYMENT DETAILS		
Note : Cheques should be made payable to Courier Systems and sent to 324 Kensal Road, London, W10 5BZ		

CONTACTS & INVOICE DETAILS			
Please use capitals and use a box for each. (dot), character and for @.			
Emails for invoices: Email:			
Contact for statements if different from above:			
Email:			
Contact for operational issues (i.e. weather updates, contact numbers etc)			
Email:			
Invoice Frequency: Weekly: Fortnightly: Monthly:			
SOURCE			
Would you mind telling us where you heard about us?			
Please Note: There is no charge at all should you not use the account for a month, however our minimum invoice amount is £10.00. If you use the account and the total is less than £10.00 excluding VAT during the invoicing period selected, it will be charged at the minimum amount. You can be invoiced weekly, fortnightly or monthly. All queries must be notified within 28 days. It is a condition of contract that accounts must be settled within 30 days of invoice date. A credit charge of 4% will be automatically added to your invoice. You may deduct this if the invoice is settled within 30 days of the invoice date. All prices quoted are quoted exclusive of bridge and tunnel tolls, congestion charges, where applicable and VAT. Accounts can be settled by credit card but a 3.5% surcharge will be added for this facility.			
I hereby confirm having read and agreed to Courier Systems trading Terms and Conditions			
Name:	Position :		
Signature:	Date :		
OFFICE USE ONLY			
	Pricing Group:		
 Invoice email entered onto DA & Coda by: Statement email & CC allocation entered onto Sage by: Operational e-mail and details entered onto ACT by: Customer care, booking confirmation e-mail entered onto DA by: Congestion Charge put onto DA by: Allocated to Circuit completed by: 			
Authorised to be opened by:			

324 Kensal Road, London, W10 5BZ Tel: 020 7565 1575 Fax: 020 7565 1555 www.courier-systems.co.uk











